



**ENGINEERS INDIA LIMITED  
NEW DELHI**

## **Right to Information Act -2005**

**Public / Assistant  
Public  
Information Officer  
and  
Appellate Authority**

**Public Information Officer**

Mr Achal Chopra  
Deputy General Manager(CAD),  
Engineers India Bhavan,  
1, Bhikaiji Cama Place,  
New Delhi- 110066  
E-mail: [a.chopra@eil.co.in](mailto:a.chopra@eil.co.in)

**Appellate Authority**

Mr V.P. Sharma  
Executive Director (P&A)  
El Annexe, 3<sup>rd</sup> Floor  
1, Bhikaiji Cama Place,  
New Delhi- 110066

**For Assistance Contact**

K.K. Chawla  
Senior Publications Officer  
Tel: 26102121/3300

**About the Act:**

The Right to Information Act, 2005 enables a citizen to access information which is held by a public authority or is under the control of public authority. The Act legitimizes citizens' right to information and the duty of the government to provide it. It also establishes that the state apparatus must be materially equipped to provide that information, and that access to information must be inexpensive. Most importantly it contains penalties' provision for non-compliance and also provides for an independent appeal's procedure in case of disputes.

**PIO and Appellate Authority:**

EIL has designated **Mr Achal Chopra**, Deputy General Manager (CAD) and **Mr V.P. Sharma**, Executive Director (P&A) as Public Information Officer (PIO), and Appellate Authority respectively vide EIL circular No. Pers/HO/126 dated January 22, 2008 and Pers./HO/115 dated November 28, 2007 respectively.

**Applications:**

Any person seeking information should file an application with the PIO on **plain paper** in writing or electronic form and should be in English, Hindi or official language of the area where the application is filed.

The applicant is not required to either give any reason for requesting the information or any personal detail, except those required to contact the applicant.

Applications may be sent through **post** or **handed over personally at EIL's Receipt Counter** at El Annexe, Ground Floor located outside the security pass system.

**No gate pass is required for submission of applications**

**Fee:**

As per the provisions of the RTI Act, 2005 , processing fee of **Rs.10/- (Rupees Ten only)** preferably via demand draft in favour of Engineers India Ltd, payable at New Delhi should accompany the application.